



## **Contemporary Worship Coordinator - Warren Site**

### **I. Purpose**

To serve God and Cornerstone Lutheran Church by serving as the Warren Site Worship Coordinator.

### **II. Organizational Relationship**

This position reports directly to the Warren Site Pastor and the Director of Worship.

### **III. Responsibilities**

#### **1. Worship Services**

- a. Plan meaningful liturgical worship expressed in a variety of styles, contributing globally and executing locally.
- b. Participate in weekly worship planning meetings.
- c. Lead contemporary worship services in song and liturgy.
- d. Recruit and train musicians to present a vibrant worship experience.
- e. Schedule and rehearse musicians weekly.
- f. Develop / expand own musical and Biblical skill sets.
- g. Coordinate and maintain AVL equipment for the Warren site (*including local slide creation and local tech needs*) in collaboration with the Worship Tech Coordinator.
- h. Coordinate with site AVL team, altar guild and ushers.
- i. Other duties as assigned by the Warren Site Pastor and Director of Worship.

#### **1. Other Ministry Tasks (*As Needed*)**

- a. Plan, assist, and lead special services such as holidays, funerals or weddings both musically and technically.
- b. Assist with school chapel services and events both musically and technically.
- c. Assist with Warren site events.
- d. Assist with general ministry at the Warren Site.

#### **2. General Staff Expectations**

- a. Be present and participate at staff meetings.
- b. Be a team player with a “yes-first” attitude.
- c. Communicate well with other staff.
- d. Collaborate with staff and disciples.

## **II. Qualifications / Skills**

- a. Demonstrates a mature and growing Christian faith with a desire to draw people to Christ.
- b. Supports and aligns with Cornerstone's doctrine, mission, and values.
- c. Leads worship with authenticity, humility, and a servant heart.
- d. Strong vocal skills with accurate pitch, tone, and presence.
- e. Proficient on a primary worship-leading instrument (*guitar or piano preferred*).
- f. Ability to teach and lead congregational singing effectively.
- g. Familiarity or proficiency in learning technical systems for planning/production.
- h. Exceptional organizational abilities.

## **III. Time**

1. Part time position working Monday through Thursday for normal office hours and Saturday/Sunday worship services.